



## ROBI AXIATA PLC.

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### **NOTICE OF THE 29<sup>TH</sup> ANNUAL GENERAL MEETING**

**NOTICE BE AND IS HEREBY GIVEN** to all shareholders of Robi Axiata PLC. ("Robi" or the "Company") that the 29th Annual General Meeting ("AGM") of the Company will be held on Monday, 21 April 2025, at 11:00 AM at the Lakeshore Hotel, Road No: 41, Gulshan, Dhaka 1212. The AGM will be held in a hybrid format, enabling shareholders to participate either in person or online. Shareholders attending in person must pre-register at <https://agm.robi.com.bd>, as physical seating is limited and will be assigned on a first-come, first-served basis. Voting for all participants, whether attending physically or virtually, will be conducted online. To cast their votes on the proposed agenda, shareholders must visit <https://agm.robi.com.bd>. The AGM proceedings will include the following:

#### **AGENDA**

1. To receive, consider, and adopt the Financial Statements of the Company for the year ended 31 December 2024 together with the Reports of the Auditors and Directors thereon.
2. Declaration of Dividend for the year ended 31 December 2024 as recommended by the Board of Directors.
3. Election/Re-election of Directors and Directors' fees payable to the Directors for the year ended 31 December 2024.
4. Appointment of Statutory Auditors and Compliance Auditors for the year 2025 and fixation of their remuneration.
5. Any other matters, with due permission of the Chairman.

**By Order of the Board of Directors**

**Mohammed Shahedul Alam**  
Company Secretary

27 March 2025

#### **Notes:**

- a. Members whose names appear in the member/Depository Register on the "Record Date" i.e., March 16, 2025, shall be eligible to attend the 29th Annual General Meeting (AGM) and receive the Final Cash Dividend.
- b. According to Bangladesh Securities and Exchange Commission (BSEC) notification no. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018, the soft copy of the Annual Report 2024 will be sent to the email addresses of the Members available in their Beneficial Owner (BO) accounts maintained with the Depository. Members are requested to update their email addresses through their respective Depository Participant (DP). The soft copy of the Annual Report 2024 will also be available on the Company website at: <https://www.robi.com.bd/>
- c. Members are also requested to update their respective BO account with 12-digit Taxpayer's Identification Number (E-TIN) through their respective Depository Participant (DP) before the "Record Date". If anyone fails to update E-TIN in the BO account before the "Record Date" disbursement of the respective cash dividend will be subject to a deduction of Advance Income Tax (AIT) @ 15% (instead of 10%) as per regulation.
- d. The concerned Brokerage Houses are requested to provide the MS Excel Format of a statement with the details (Shareholder name, BO ID number, client-wise shareholding position, gross dividend receivable, applicable tax rate, valid 12-digit ETIN number, and net dividend receivable) of their margin loan holders who hold Robi shares, as on the "Record Date" i.e. March 16, 2025, along with the name of the contact person in this connection, to the official email address of Robi at [secretariat@robi.com.bd](mailto:secretariat@robi.com.bd) on or before April 1, 2025. The Brokerage Houses are also requested to provide us with their Bank Account name & number, routing number, etc.