



## ROBI AXIATA LIMITED

Registered Office: 19<sup>th</sup> Floor, Nafi Tower, 53 Gulshan South Avenue,  
Gulshan-1, Dhaka-1212, Bangladesh

### NOTICE OF THE 25<sup>TH</sup> ANNUAL GENERAL MEETING

NOTICE BE AND IS HEREBY GIVEN that to all the members of Robi Axiata Limited ("Robi" or "Company") that the 25<sup>th</sup> Annual General Meeting ("AGM") of the company will be held using Hybrid System in combination of virtual meeting using Digital platform through the following link <https://agm.robi.com.bd> (in pursuant to BSEC Directive No. BSEC/CMRRCD/2009-193/08 dated 10 March 2021) on Monday, 12 April 2021 and at Corporate Office, 53 Gulshan South Avenue at 3.00 p.m. (Bangladesh) to transact the following proceedings:

#### AGENDA

1. To receive, consider and adopt Financial Statements of the Company for the year ended 31 December 2020 together with the Reports of the Auditors and Directors thereon.
2. Election/Re-election of Directors.
3. Appointment of Statutory Auditors and fixation of their remuneration.
4. Appointment of Compliance Auditor.
5. Any To approve the Directors' fees payable to the Directors for the year ended 31 December 2020.
6. Other matters, with the permission of the Chairman.

By order of the Board of Directors

Mohammed Shahedul Alam  
Company Secretary

Dated: 21 March 2021

#### Notes:

- Shareholders whose names appeared on the Members/Depository Register as on the "Record Date" i.e. 8 March 2021 are eligible to attend and vote in the 25th Annual General Meeting (AGM).
- The Company Secretary and IT Support will be situated at Company's Corporate Office, Nafi Tower, 53 Gulshan South Avenue, Gulshan-1, Dhaka-1212, Bangladesh during meeting for overall coordination.
- Due to corona pandemic physical presence is subject to prior registration and adequate health and safety procedure. The Members are requested to send email to [secretariat@robi.com.bd](mailto:secretariat@robi.com.bd) on or before 25 March 2020. Online and e-voting remain opened 24 hours prior to start of the general meeting and shall remain open up to the closure of the general meeting.
- Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018, the soft copy of the Annual Report 2020, Proxy Form and Notice of 25<sup>th</sup> AGM of Robi are being sent to the email addresses of the Shareholders available in their Beneficial Owner (BO) Accounts maintained with the CDBL on Record date. The soft copy of the Annual Report 2020 and Proxy Form will also be available on the Investor Relations section of the Company's website at: [www.robi.com.bd](http://www.robi.com.bd)
- The entire log in process to participate in the virtual meeting along with link are also available in Company's website [www.robi.com.bd](http://www.robi.com.bd). Detail log in process has been sent through email/SMS to respective shareholder's email ID/mobile number available in their BO Account Maintained with the depository.
- The shareholders will be able to submit their questions/comments and attendance electronically, 24 (Twenty-four) hours before commencement of the AGM and during the Annual General Meeting. For logging in to the system, the shareholders need to input their 16 Digit Beneficial Owner (BO) ID Number/ Folio No., Name of shareholders and No. of shares and others credential as proof to their identity by visiting the link <https://agm.robi.com.bd>
- Shareholders are requested to log the system prior to the meeting start time of 3:00 p.m. on 12 April 2021. The webcast will start at 2:45 p.m. of 12 April 2021. For any IT related guidance in this regard Members may contact at cell numbers +8801886110110
- Shareholders entitled to attend and vote at the AGM may appoint a Proxy to attend and vote in his/her stead. The "Proxy Form", duly filled, signed and stamped at BDT 20/- must be sent through email to Robi Company Secretariat at [secretariat@robi.com.bd](mailto:secretariat@robi.com.bd) no later than 72 hours before commencement of the AGM.